

**UNITED STATES COURT OF APPEALS FOR  
THE FIRST CIRCUIT**  
(617-748-9057)

**NOTICE TO APPLICANT FOR ADMISSION**

Attorneys who wish to apply for admission to the bar of the First Circuit Court of Appeals must comply with the admission requirements set forth in Fed. R. App. P. 46 and must be sponsored by a current First Circuit Bar member in good standing. Applicants who are unable to identify a First Circuit bar member as a sponsor should contact the Clerk's Office for assistance. To allow sufficient time for verification, attorneys must submit a completed application to the Clerk of the First Circuit Court of Appeals at least fourteen (14) days prior to the date they wish to be admitted as a member of the bar of the Court. The completed application should be mailed to the United States Court of Appeals, 1 Courthouse Way, Suite 2500, Boston, MA 02210.

The admission process will be completed by mail and, upon verification of the application, a Certificate of Admission will be sent to successful applicants. Requests to be admitted in person must be made on the application form and will be allowed at the Court's discretion. Successful applicants to be admitted in court will be electronically notified of the time and place and must bring a copy of that notification to their appearance. Sponsors need not appear.

The attorney admission fee -- including both the \$176.00 attorney admission fee due under 28 U.S.C. § 1913 and the \$50.00 local fee due under Local Rule 46(a)(1) -- should be paid with one check or money order, in the amount of \$226.00, made payable to "Clerk, United States Court." The clerk's office does not accept cash or credit card payments. The admission fee is waived for attorneys appearing before the Court as (1) counsel for the United States or an officer or agency thereof, or (2) counsel appointed under the Criminal Justice Act (CJA). However, an eighteen (\$18) charge applies to attorneys who represent the United States or who are appointed under the CJA who wish to obtain the optional Certificate of Admission.

Once admitted, attorneys will be assigned a First Circuit Court of Appeals Bar Number which must be used on any pleading filed with the court. Attorneys who practice in this court must register as electronic filers.

MARGARET CARTER, CLERK  
United States Court of Appeals  
for the First Circuit



