UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF PUERTO RICO

CRIMINAL JUSTICE ACT
PANEL ATTORNEY QUESTIONNAIRE AND APPLICATION FOR ATTORNEY SEEKING REAPPOINTMENT

The following Questionnaire and Application is to be completed by attorneys requesting to be reappointed to represent indigent defendants under the provisions of the Criminal Justice Act of 1964, as amended (18 U.S.C. Sec. 3006A).

The applicant should be aware that his/her admission to the Panel of Attorneys for this District will be determined after considering, among other things, skills, past trial experience, knowledge and command of the Federal Rules of Criminal Procedure and the Local Rules of this Court, as well as the Local Plan for the Administration of the CJA Panel of Attorneys for the District of Puerto Rico.

A. PERSONAL BACKGROUND INFORMATION:

1. NAME: _____

2. DATE OF BIRTH: _____

3. TAX IDENTIFICATION NO: _____

4. HOME ADDRESS: _____
_____
_____

5. WORK ADDRESS _____
_____
_____

6. TELEPHONE NUMBER: Work _____
Fax _____
Mobile _____

7. E-MAIL ADDRESS: Work _____
Personal _____

8. SPECIAL QUALIFICATIONS/SKILLS

a. Are you fluent in any foreign language? Yes ☐ No ☐

If so, list the language(s) and describe your level of fluency:
_____
_____
_____

b. Do you have specialized experience in a particular area of criminal law such as:
☐ Habeas corpus
☐ Sentencing
☐ Appellate Practice
☐ Other: _____
_____
_____

9. Since your last application, have you been disbarred, suspended, reprimanded, censured, or otherwise formally disciplined, publicly or privately, as an attorney, or as a member of any other profession, or as a holder of any public office? If so, please explain.

☐ Yes ☐ No

10. Are any charges or complaints now pending before any court or agency concerning your conduct as an attorney, or as a member of any profession, or as a holder of any public office? If so, please explain on a separate sheet.

☐ Yes ☐ No

11. List any bar admissions since your last application:

Admitted to _____ Date of Admission _____
Admitted to _____ Date of Admission _____
Admitted to _____ Date of Admission _____

12. Since your last application, have you ever been relieved from representing an assigned defendant in any court for any reason other than the client retaining a private attorney? If so, please provide particulars on a separate sheet:

☐ Yes ☐ No

13. Have you ever been removed from any panel or pro bono service list? If so, please provide particulars on a separate sheet:

☐ Yes ☐ No

B. IN GENERAL:

1. If necessary, have you sought approval from your firm to participate in the CJA Panel?

☐ Yes ☐ No ☐ Not Applicable

2. Do you have any objection to law school students working with you on matters to which you may be assigned?

☐ Yes ☐ No

3. Do you have any objection to another, less experienced attorney, working with you on matters to which you may be assigned?

☐ Yes ☐ No

4. Please confirm that you understand the following regarding your CJA panel membership:

a) Membership may be staggered and subjected to regular evaluations.
Yes ☐ No ☐

b) Membership is a privilege conferred by the Court contingent, among other things, on the efficient and faithful performance of the duties entrusted.

Yes ☐ No ☐

c) There may be a limit to the number of cases per year assigned to panel members.

Yes ☐ No ☐

d) In certain, specific, types of cases and/or circumstances, the Court, in its discretion, may depart from the random computerized appointment of counsel.

Yes ☐ No ☐

e) Declining or rejecting cases, without cause may be reason for your removal from the Panel.

Yes ☐ No ☐

f) Inefficiencies or abuses in billing practices for CJA representation will be considered as part of your evaluation for reappointment.

Yes ☐ No ☐

g) Panel members are required to attend at least two (2) seminars per year sponsored by the Court or the Federal Public Defender or its equivalent, and failure to attend or participate in CLE programs may constitute grounds to terminate your membership in the Panel.

Yes ☐ No ☐

h) On a yearly basis, all CJA Panel members must certify to the Clerk of the Court their participation in CLE Programs in compliance with item (g).

Yes ☐ No ☐

5. If accepted, is there a particular type of case or defendant that you would not represent?

☐ No

☐ Yes Please explain below:

_____
_____
_____
_____

C. PAST EXPERIENCE IN THE CJA PANEL

List the three (3) most significant cases assigned to you since your last appointment to be a CJA Panel member. Please explain, on a separate sheet, what you contributed in those cases.

D. CONTINUED LEGAL EDUCATION SEMINARS AND TRAININGS

Please list the CLE courses, seminars and trainings on criminal law that you have attended since you were last appointed to the CJA Panel of Attorneys:

COURSE NAME _____

DATE ATTENDED _____ COURSE PROVIDER _____

COURSE NAME _____

DATE ATTENDED _____ COURSE PROVIDER _____

COURSE NAME _____

DATE ATTENDED _____ COURSE PROVIDER _____

COURSE NAME _____

E. SUPPORTING DOCUMENTATION

Please include a copy of a recent writing sample.

I declare (certify, verify, or state) under penalty of perjury pursuant to 28 U.S.C. § 1746, that the foregoing is true and correct.

_____	_____
Date	Signature