

PHOTOCOPY SERVICE PROVIDERS AND RATES
FOR CASES APPOINTED UNDER THE CRIMINAL JUSTICE ACT ("CJA")

To All Criminal Justice Act Panel Members:

As part of cost containment measures associated with impending national budgetary constraints, the District Court of Puerto Rico sought to implement standard photocopying rates for materials reproduced in cases where counsel is appointed under the Criminal Justice Act of 1964, 18 U.S.C. §3006A ("CJA"). Following the initiative adopted in other districts, the Clerk of Court sought proposals for standard photocopying rates from service providers in Puerto Rico for documents and materials reproduced by CJA appointed counsel. The Clerk's Office received several proposals and evaluated them based on the typical volume of paperwork generated by criminal cases before the Court, including both prosecution and defense discovery materials and trial evidence.

The following list contains the Court's selected service providers for photocopying services for the Court's CJA Panel, with their respective preferred rates. Each of the companies listed below will be provided with an updated list of the CJA Panel members and Clerk of Court staff contact information, should the need for assistance arise. Please take note that CJA Panel members will be required to confirm their CJA membership in order to benefit from the preferred rates.

Company Name	Telephone	Physical Address	Stipulated Rates	Contact Person
Doubledey, Inc.	(787) 753-0873	Quisqueya #53 Hato Rey, PR	Letter B&W 0.05 each Letter Color 0.24 each	José V. Semidey García
Pronto Copy	(787) 840-6080	Edificio Torruellas 2239 Las Américas Ave. Ponce, PR 00717-0763	Letter B&W 0.05ea. Legal B&W 0.06ea.	Francisco Irrizarry
Copy & Compu Spot	(787) 754-2208	Ave. Universidad #109 Río Piedras, PR 00926	Letter B&W 0.03ea. Legal B&W 0.04ea. 11x17 B&W 0.07ea.	Alfredo Vazquez
JR Fast Digital	(787) 274-2635	MCS Plaza, Suite 126 255 Ave. Ponce de León Hato Rey, PR 00917 Calle Mayagüez 108 Urb. Pérez Morris Hato Rey, PR 00918	Letter B&W 0.04ea.	Silvana Colón
Advanced Copier Service	(787) 273-1780	1129 Ave. Américo Miranda San Juan, PR 00921-2212	Letter B&W 0.03ea. Legal B&W 0.04ea.	Carlos Masso
Promo Image Digital Center	(787) 751-1698	C. Domingo Cabrera # 54, Santa Rita Río Piedras, PR, 00925	Letter B&W 0.03ea. Legal B&W 0.04ea.	Liza Erazo

In view of the above, the costs per page to be claimed for photocopy expenses by CJA Panel members in their vouchers will range between 3 to 5 cents for letter-sized documents and 4 to 7 cents for legal-sized documents. Therefore, reimbursements for photocopy expenses to CJA Panel members will not exceed these rates. CJA Panel members will still be required to comply with §230.63.10 of the CJA Guidelines, regarding the itemization and reasonable documentation (i.e. receipts, invoices) of photocopying expenses requested to be reimbursed.

If you need additional information regarding this cost containment initiative, feel free to contact the Office of the Clerk of Court at 787-772-3016.

Effective Date: March 15, 2012