

IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF PUERTO RICO



**NOTICE TO COUNSEL**  
**NO. 16-04**  
**Payment of Annual Bar Membership Renewal Fee**  
**Due on October 1, 2016**

Attorneys admitted to practice before this Court are reminded of the Annual Bar Membership Renewal Fee of fifty dollars (\$50.00) payable by October 1<sup>st</sup> of each year pursuant to 28 U.S.C. §1914(b)(c). Attorneys exempt from this payment,<sup>1</sup> must file an annual certification signed by the member's agency head or other appropriate judicial authority. Attorneys admitted to the Court on or after June 1, **2016**, are not required to pay the October 2016 renewal fee.

Bar membership renewal fees contribute to the provision of non-appropriated funds which are directed to improving services to the Bar such as continued legal education programs and seminars. Timely compliance with this requirement is encouraged.

Attorneys admitted to practice before this Court have a continuing duty to promptly notify the Court of any changes in their mailing and email addresses. The mailing address information must be updated by completing and submitting a Change of Address Form available at the Clerk's Office and the Court's website ([www.prd.uscourts.gov](http://www.prd.uscourts.gov)). In addition, attorneys may update their email information directly by login into the maintenance section of CM/ECF.

The Court wishes to remind attorneys that access to CM/ECF will only be granted to members in good standing with the Court, which includes the timely payment of the Annual Bar Membership Renewal Fee.

BY ORDER OF THE COURT.

In San Juan, Puerto Rico, this 14<sup>th</sup> day of July, 2016.

A handwritten signature in blue ink, appearing to read "Frances Rios de Moran".

FRANCES RIOS DE MORAN, ESQ.  
CLERK OF COURT

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<sup>1</sup> See Notices to Counsel No. 05-03 and 07-05, dated January 14, 2005 and May 16, 2007 respectively.