

UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF PUERTO RICO

PRO BONO PROGRAM
INSTRUCTIONS TO PRO SE LITIGANTS

If you wish to request appointment of counsel under the Pro Bono Plan you must file a Motion Requesting Appointment of Counsel and a Financial Affidavit. Your motion and financial affidavit must be written legibly, preferably type-written. Do not leave any questions in blank. If you need additional space to answer a question, you may attach a separate piece of paper identified with your name, your case's docket number, and the question number.

You must sign the motion and affidavit and declare under penalty of perjury that the information provided is correct. If any of the information you provide on the request for appointment of counsel or the financial affidavit is false, the appointment of counsel may be revoked and/or your case may be dismissed.

Once you have completed the forms, you must deliver the originals to: Clerk's Office, U.S. District Court for the District of Puerto Rico, Room 150 Federal Bldg., 150 Carlos Chardon Street, San Juan, Puerto Rico 00918-1767.

Filing a request for appointment of counsel is not a guarantee that the Court will assign an attorney to represent you.

Under Local Civil Rule 83L, you are responsible for paying the expenses of the litigation and/or part or all of counsel's fees, to the extent reasonably feasible, in light of your financial condition. In any action brought pursuant to a statute which provides for the award of attorney's fees to prevailing parties [such as, 42 U.S.C. § 1988(b) or (c) or 42 U.S.C § 2000e-5(k)], the appointed counsel may request that the Court award reasonable fees.