

**UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF PUERTO RICO**



**HEALTH AND SAFETY PROCEDURES FOR APPLICANTS  
FEDERAL BAR EXAMINATION  
MAY 6, 2023**

The United States District Court of Puerto Rico will administer its Spring 2023 Federal Bar Examination (“FBE”) on Saturday May 6, 2023 at the Interamerican University School of Law (“IAU”) in Hato Rey, Puerto Rico. The District Court of Puerto Rico’s main priority is for all registered applicants to have a safe and secure examination experience amid the COVID19 pandemic. For that reason, the District Court of Puerto Rico lists below the adopted health and safety protocols and procedures applicable for all registered applicants for the May 6, 2023 FBE. Please note that [IAU’s COVID19 Protocol](#) will be in place and in effect during the FBE.

The following FBE protocols and procedures implemented due to the COVID19 pandemic are in addition to the Court’s [General Instructions to Applicants](#). Applicants are encouraged to familiarize themselves with these procedures prior to the FBE.

- IAU facilities will be open beginning at 7:00AM. FBE registration begins at 7:30AM.
- Before entering the testing area, IAU’s protocols require that all applicants have their temperature checked by IAU Security personnel at the main vehicular entrance. This temperature check is a requirement to enter the IAU facilities, for which any applicant that fails the temperature check will not be allowed to enter the testing site.
- District Court regulations and IAU protocols require the use of face masks or coverings at all times while at the testing site. Applicants are responsible for bringing their own face masks or coverings to wear during the examination. A limited number of disposable masks will be available at the IAU Security Guard station for applicants should the need arise.
- Once past the guard station, IAU Security personnel will guide applicants to park by order of arrival. Applicants must remain in their respective vehicles until IAU Security personnel instructs them to proceed to the FBE registration table.
- Prior to check-in at the FBE registration table, all applicants will be required to sanitize their hands and clean their shoe soles. Hand sanitizer dispensers and floor mats will be available at the IAU’s main entrance, near the IAU Auditorium/Theater.
- At the FBE registration table, applicants must provide Court Proctors a valid photo identification for proper registration. Applicants that cannot provide a valid photo identification will not be allowed to sit for the FBE.

- After proper registration, applicants will be directed to their assigned testing room, where testing materials will be provided. Court proctors will then take applicants to their assigned seats, where applicants shall remain until the start of the examination. All testing rooms have been inspected by Court personnel and meet the required social distancing, health and safety standards, as set forth in the IAU's Protocol.
- Applicants will only be allowed to leave their assigned seat and testing room prior to the start of the examination to use the restroom. Applicants are encouraged to wear warm clothing and/or bring a jacket, since the temperature in the testing rooms are relatively cold.
- Once the FBE begins, applicants will be allowed to exit the testing room to use the restroom during their allotted time to complete the examination. Only one applicant will be allowed to exit the testing room to use the restroom at one time. Upon their return to the testing room, applicants shall clean their hands with hand sanitizer prior to reentering the room. Hand Sanitizer dispensers are available next to each testing room.
- Upon completion of their FBE, each applicant will hand-in their exam booklet, sign out and leave the testing site immediately.

Any questions regarding these protocols and procedures, or if you need additional information, please feel free to contact the District Court's Clerks Office at 787-772-3016 or at [prd-bar-exam@prd.uscourts.gov](mailto:prd-bar-exam@prd.uscourts.gov).