

**UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF PUERTO RICO
Federico Degetau Federal Building, Room 150
Office of the Clerk
150 Carlos Chardón Street
San Juan, Puerto Rico 00918-1767**

**APPLICATION TO TRANSFER TO INACTIVE STATUS
(PURSUANT TO LOCAL CIVIL RULE 83A(d)(2))**

[Note: Please print or type all information]

I, _____, an attorney duly admitted to the practice of law before the United States District Court for the District of Puerto Rico with attorney identification number _____, do certify that:

1. I was admitted to the practice of law in the United States District Court for the District of Puerto Rico on _____ / _____ / _____.
Month Day Year
2. I have paid my bar membership fees and appear in good standing as admitted attorney before the United States District Court for the District of Puerto Rico. (Only active licensees may transfer to inactive status. Also, while suspended, a licensee cannot change license status).
3. I request to be placed on inactive status as member of the bar of the United States District Court for the District of Puerto Rico as of: _____ / _____ / _____.
Month Day Year
4. I am an active member in good standing and eligible to practice in the following jurisdiction(s):e:

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5. I am requesting to be placed on “inactive status” as member of the bar in the U.S. District Court for the District of Puerto Rico for the following reason(s) and include the pertinent related documentation:

6. My address is: _____

7. My business telephone number is () _____ - _____.
8. My email address is _____.

9. I am aware that according to Local Civil Rule 83A(d)(2):
- a. My USDC-Puerto Rico bar number will become inactive and a note of my status will be made in CM/ECF.
 - b. While on inactive status, I will not accrue annual bar membership fees, will not have access to my attorney CM/ECF account, will not be eligible for appointments in criminal cases and pro bono cases under Local Civil Rule 83L, and will not be eligible to participate in court sponsored Continuing Legal Education (CLE) courses.
 - c. A written request, payment of the difference between the active and inactive fee for the current year, and good standing certificate of admission as active member of the bar of another jurisdiction is required in order to transfer back to active status.

I certify that the foregoing statement made by me is true. I am aware that if any of the foregoing statements made by me are willfully false, may be subject to disciplinary action.

Date: _____

Signed: _____

Note: You will remain on active status until your completed and signed Application to Transfer to Inactive Status has been recorded.