

UNITED STATES DISTRICT COURT

**OFFICE OF THE CLERK
FEDERICO DEGETAU FEDERAL BLDG. RM 150
150 CARLOS CHARDON AVENUE
SAN JUAN, PUERTO RICO 00918-1767**

Request for Quotation

Office Contract furniture for CH-125

RFQ Number: USDC 2023 – 062

RFQ Date: September 19, 2023

Request for Open Market Pricing

To: All Offerors

Dear Sir or Madam,

We kindly request your quotation for the following services to accommodate new space requirements for the US District Court.

All Items quoted for F.o.b. Destination

Read and use for quoting the annexed documents. Vendor must submit a quotation in accordance with the product list included as annex and the Excel document attached, completed. Proposal for **brand name or equal furniture and products** must include delivery and installation for the following areas in CH 125:

1.00 - Judge's Office:

1a.00 - Judge's desk Seating

1b.00 – Judge's Lounge Seating

1c.00 – Judge's Conference Seating

4.00 – Kitchen Area:

4a.01 – Kitchen Round Table

4a.02 – Dining Chairs

General Millwork requirements/submittals:

1. Desks: Vendor to provide corresponding wire management channels at desks to avoid visible hanging cabling or to be lifted from the floor. Access for cabling at modesty panels connecting to walls where connections are available and where worksurfaces are required to reach electrical/data connections. Grommets required to provide required wiring access to top of worksurfaces. Review plan/diagram for walls noted as providing electrical/data for furniture.
2. Vendor to submit Shop drawings for final Courts approval.
3. Vendor to provide finished wood sample to be submitted for final Courts' approval.
4. Mechanisms: Connecting ports, hinges, drawer slides, grommets, etc. to be presented to the Courts for approval. Drawer mechanisms to be full extending and functional.
5. Pulls for drawers and doors to be concealed. Submit sample for approval.
6. Final grommet locations to be determined by the Courts.

Vendor Requirements:

- Vendors should follow US Court District security and safety requirements.
- Consider installation after regular working hours.
- Vendor shall take field measurements and verify field conditions, carefully compare such field measurements and conditions with other information known to vendor prior to the performance of work. Vendor must ensure proper fitting with existing conditions and the work of others and to report findings to the procurement officer or project manager in charge.
- Quotes may be e-mailed to the listed address below by **Tuesday, September 26, 2023, at 5:00 p.m.** local time. Quotes submitted in person must be delivered by the same time at the location listed as delivery address below and addressed to **Attention: Lizette Márquez.**
- Submit a quotation by area indicating each furniture piece description and cost.
- Installation costs must be submitted in a separate line from delivery costs.
- A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer.
- Delivery of products is desired within 90 days after receipt of orders (ARO)
- **Please carefully review the terms and conditions attached, especially the Provision 2-100, Brand Name or Equal. All quotes for “or equal” products need to follow instructions provided at this provision so that determination as to equality of the product offered can be made. Failure to do so may render your quotation non-responsive and disqualified. To this end, we have included a spreadsheet that you may use to enter the specifications of the product offered if an “or equal” product is offered. Please make sure to include with the proposal illustrations of the furniture and products offered that will provide sufficient evidence that the same style and lines described in the RFQ are offered.**
- Refer to attachments enclosed. Complete all information requested.

For **questions contact** Irmali Hernández by email **and copy** Lizette Márquez:

Irmali Hernandez, Project Manager
US District Court for PR
Project Manager
O: (787) 772.3030 | M: (787) 306-9206
irmali_hernandez@prd.uscourts.gov
CC: lizette_marquez@prd.uscourts.gov

Quotes and delivery address for this purchase need to be delivered to:

Attn: Lizette Márquez
US District Court for Puerto Rico
150 Chardon Avenue
Federal Building Suite 150
San Juan, P.R. 00918

Sincerely,

Lizette Márquez
US District Court for PR
Administrative Manager
Contracting Officer
Tel. (787) 772-3109
Cel. (787)399-1385
lizette_marquez@prd.uscourts.gov

Annex 1
UNITED STATES DISTRICT COURT – District of Puerto Rico
OFFICE OF THE CLERK

Vendor General Safety & General Requirements

1. WORKMANSHIP:

The Contractor shall provide qualified personnel with the knowledge and skills required to perform this type of work. The contractor shall provide a fully qualified on-site manager(s) who shall be responsible for the performance of the work. The name of the person(s) and all alternates shall be designated in writing to the Project Manager. The Project Manager may restrict the employment under the contract of any Contractor employee, or prospective contract employee, who is identified as a potential threat to the health, safety, security, general wellbeing or operational mission of the installation and its population. All work will meet the specified standards and be performed by craftsmen skilled in the applicable trade. Any problems in the workmanship in any phase of the project will be indicated by the government; it is then the contractor's responsibility to correct all material and workmanship defects, at no cost to the Government.

2. APPLICABLE CODES AND STANDARDS:

- National Electrical Code (NEC)
- American National Standards Institute (ANSI)
- National Fire Protection Association (NFPA)
- Insulated Cable Engineers Association (ICEA)
- Underwriters Laboratories (UL)
- Electrical Testing Laboratory (ETL)
- American Society for Testing and Material (ASTM) International

3. QUALITY CONTROL:

It is the responsibility of The Contractor to provide all necessary measures to perform all quality control in accordance with industry standards. The Government reserves the right to reject any work when poor quality of materials and/or workmanship is observed.

4. SAFETY REQUIREMENTS:

The applicable Occupational Safety and Health Act (OSHA) standards are incorporated into this contract. The Contractor is responsible for safety and shall comply with OSHA and all local labor laws, regulations and practices pertaining to labor, safety, and similar matters. The Contractor shall promptly report all accidents to the Project Manager.

a. Pandemic Plan: Adhere to Pandemic Plan when Courts activate Pandemic emergency. A pandemic plan shall be submitted for approval by the contractor. The approved pandemic plan shall be met by all contractor personnel are in effect in the premises of the contract location.

b. Fire Prevention: The prevention of fire is imperative during construction projects. The contractor is responsible for enforcing fire safety in his work area. Smoking is prohibited inside

buildings and within 15 meters (50 feet) of flammable and combustible liquids. Burning trash and rubbish at the construction site is strictly prohibited.

c. Safety data sheet (SDS): SHALL be submitted in advance for all chemicals to be used in this project. A hard copy of the MSDS SHALL be kept on site and available upon request.

5. SECURITY REQUIREMENTS:

a. Contractor's Information: Contractor must be willing to fill up a Contractor's Information Worksheet that includes personal identification data for every member of his/her staff.

b. Restricted Access: During the course of the contract, certain areas may be restricted or closed to Contractor personnel. The Contractor shall comply with requirements for entry to include signing in or securing an entry badge and or wait for an escort. The Contractor shall be responsible for the physical security of all materials, supplies and equipment, including property that he is utilizing. The Contractor is responsible for providing to the Project Manager a list of company personnel that will be used to execute the contract. The list must contain the following information on each person:

- Name
- Identification Number
- Copy of civil ID or passport
- Copy of Good Conduct Police Report for each employee
- Copy of driver's license for all vehicle operators
- The length of time or period during which the individual will require a pass.

c. Vehicle information: The contractor is responsible for providing the Contracting Officer's Representative with descriptions of any vehicles to be used during the execution of the contract. The information on each vehicle must include:

- Make
- Model
- License Plate Model
- Year
- Color

Each vehicle must comply with all the permits and inspections required by State regulations.

No photographs of any type shall be taken at any time without prior authorization from a Government Representative.

6. CLEAN UP:

All areas must be left clean and prepared for normal operations on the next business day. The Contractor is required to sweep up and dust off all debris that may fall from the ceiling associated with the replacement project. The Contractor is responsible for removal of all their waste product associated with this construction; all hazardous debris must be removed at the end of the day. The Contractor shall keep the work areas at all sites, including storage areas, free from accumulations of waste materials on a daily basis and comply with all federal, state and local regulations pertaining to the storage, transport and disposal of wastes. The Contractor shall not use the US Government waste disposal facilities including garbage cans, trash piles or Dumpsters without the approval of the Project Manager.

7. ENVIRONMENTAL COMPLIANCE:

The Contractor SHALL comply with all applicable federal, state, and local environmental regulations during the execution of this contract.

GOVERNMENT FURNISHED PROPERTY / SERVICES:

All reasonable quantities of utilities will be made available to the Contractor without charge during the course of this contract, when available. Parking expenses will be the Contractor's responsibility at no cost to the government.

8. INSPECTION & ACCEPTANCE:

The contractor must inform the Project Manager projected contract completion date with reasonable time in advance to allow scheduling of dates for preliminary and final inspections. Contractor will supply to government representative a copy of the inspection certification.

(End of Annex 1)

The following judiciary provisions are incorporated in this solicitation:

Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

Provision 2-100, Brand Name or Equal (APR 2013)

(a) One or more items called for by this solicitation have been identified by a brand-name-or-equal product description. Offers offering equal products will be considered for award if these products are clearly identified and are determined by the judiciary to contain all of the essential characteristics of the brand-name products referenced in the solicitation.

(b) Unless the offeror clearly indicates in the offer that the offer is for an equal product, the offer will be considered as offering a brand-name product referenced in the solicitation.

(c) If the offeror proposes to furnish an equal product, the brand name and model or catalog number, if any, of the product to be furnished shall be inserted in the space provided in the solicitation. The evaluation of offers and the determination as to equality of the product offered will be based on information furnished by the offeror or identified in the offer, as well as other information reasonably available to the purchasing activity. The purchasing activity is not responsible for locating or obtaining any information not identified in the offer and reasonably available to the purchasing activity. Accordingly, to ensure that sufficient information is available, the offeror shall furnish as a part of the offer:

(1) all descriptive material (such as cuts, illustrations, drawings, or other information) necessary for the purchasing activity to establish exactly what the offeror proposes to furnish and to determine whether the product offered meets the requirements of the solicitation; or

(2) specific references to information previously furnished or to information otherwise available to the purchasing activity to permit a determination as to equality of the product offered.











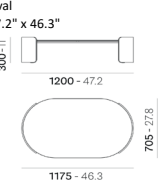
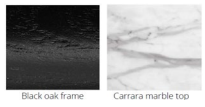


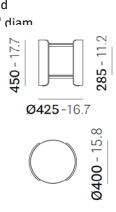
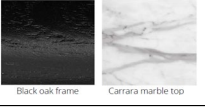



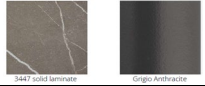


(3) If the offeror proposes to modify a product so as to make it conform to the requirements of the solicitation, the offeror shall:

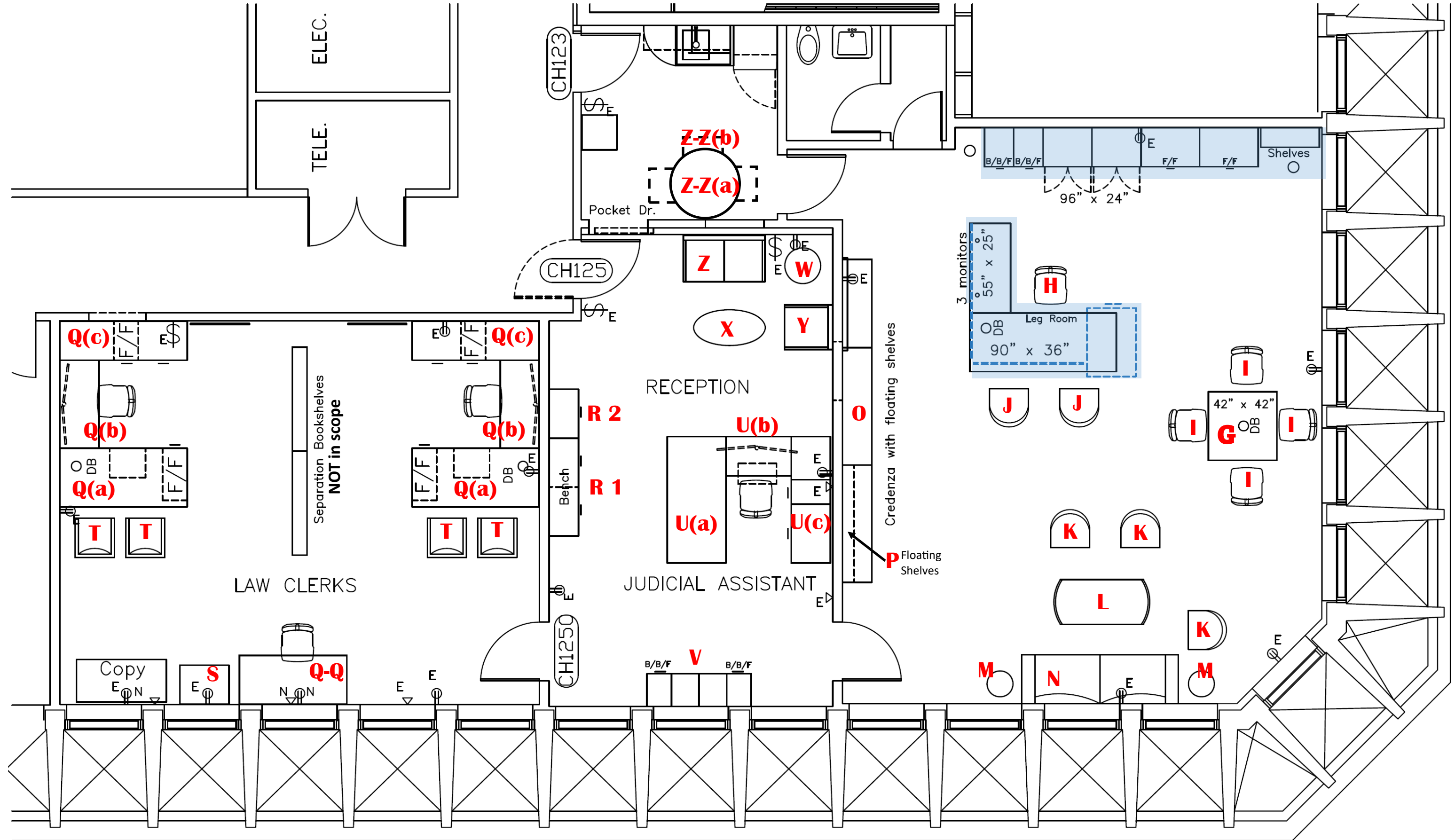
(i) Include in the offer a clear description of the proposed modifications; and

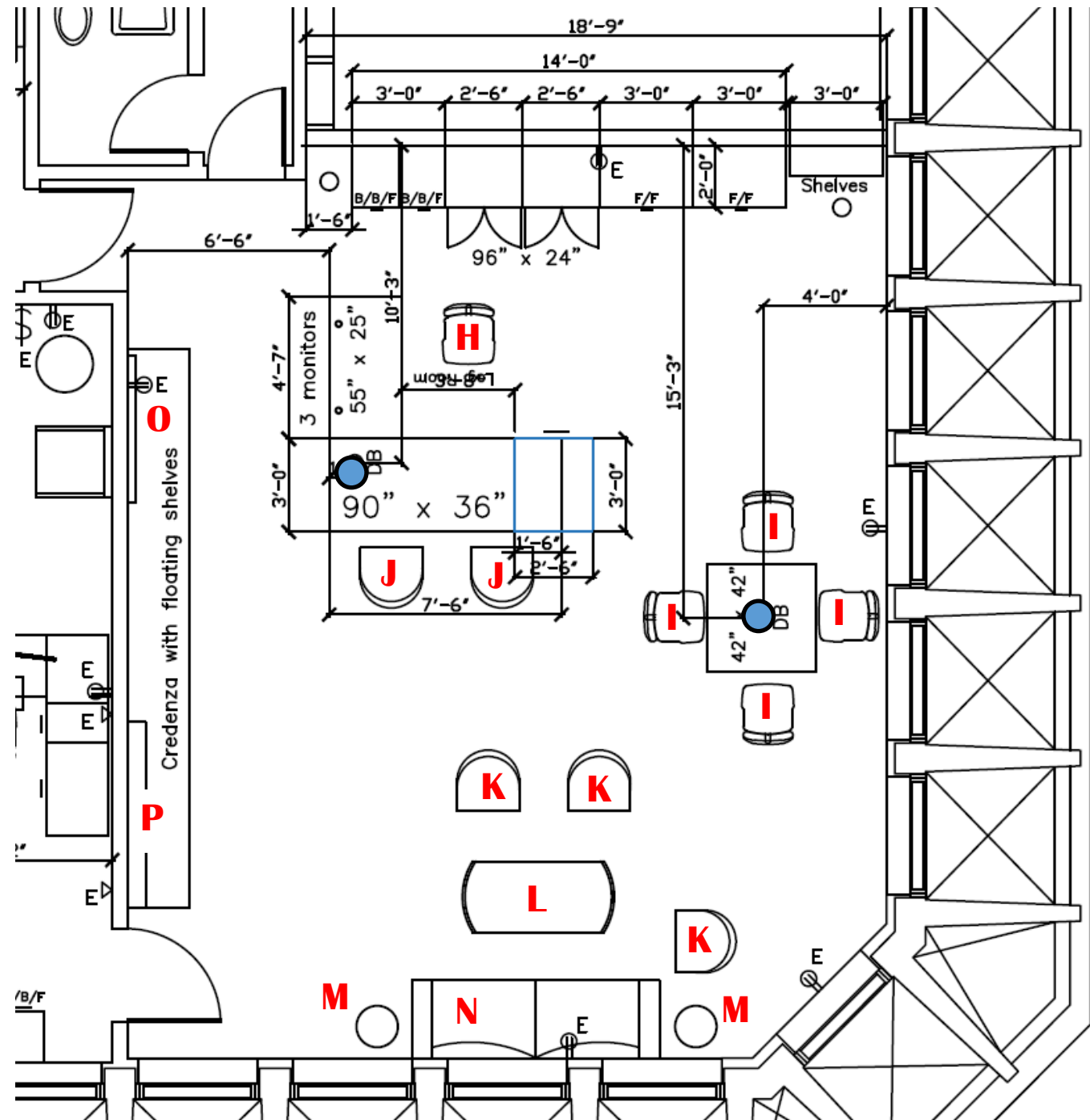
(ii) Clearly mark any descriptive material to show the proposed modifications.








Provision 3-135, Single or Multiple Awards (JAN 2003)

The judiciary may elect to award a single contract or to award multiple contracts for the same or similar products or services to two or more sources under this solicitation.

RFQ USDC 2023-0062		CH 125 OPEN MARKET Furniture Compete	Brand Name or Equal as described:				
Item Number	Plan CODE	AREA / ITEM	DESCRIPTION	IMAGE	DIMENSIONS	FINISHES	QTY
1.00		I. Judge's Office: Open Market					
1a.00		a. Judge's desk seating:					
1a.01	H	(1) Executive Task Desk Chair:	Sitland Of Course executive armchair- Mid-grain leather- Special chromed frame			Metal: Aluminum Chrome base with casters for carpet use Leather: Sitland / Panama leather- PA04- Alumninum Chrome frame Color: PA04 - Panama 04	1
1a.02	J	(2) Visitor Chairs: Infront of Judge's Desk	Sitland Of Course executive guest armchair- Mid-grain leather- Special chromed frame			Metal: Aluminum Chrome base Leather: Sitland / Panama leather- PA04- Alumninum Chrome frame Color: PA04 - Panama 04	2
1b.00		b. Judge's Lounge Seating:					
1b.01	N	(1) Sofa	4 Mariani Be Look 3 seat sofa- Full-grain Alps leather- 2 log NO cushions. Designed by Mauro Lipparini		3-Seat Sofa  Mariani PS Harmony- 3315	Base: Metal Leather: 4 Mariani / Harmonie 2020 PS - Pello Mezzo Fiore Grade Color: PS3315	1
1b.02	K	(3) Armchairs	4 Mariani Manta lounge chair- Mid-grain leather. Design by Architect Matteo Nunziati:		 Mariani PS Harmony- 3315	Base: Leather throughout Leather: 4 Mariani / Harmonie 2020 PS - Pello Mezzo Fiore Grade Color: PS3315	3
1b.03	L	(1) Coffee Table	Pedrali Parenthesis P10006 oval coffee table - WHITE Marble top. Design by Claudio Dondoli & Marco Pocci	 MARBLE  MBC	Oval 47.2" x 46.3"  300 - 11 1200 - 47.2 705 - 27.8 1175 - 46.3	Base: Black Plywood, veneered and curved OakBlack Wood Top: Flat edge, 20 mm thickness in Color: White Carrara Marble  Black oak frame Carrara marble top	1
1b.04	M	(2) End tables	Pedrali Parenthesis P10001 round side table - WHITE Marble top. Design by Claudio Dondoli & Marco Pocci	 MARBLE  MBC	Round 15.7" diam  450 - 17.7 Ø425 - 16.7 285 - 11.2 Ø400 - 15.8	Base: Black Plywood, veneered and curved OakBlack Wood Top: Flat edge, 20 mm thickness in Color: White Carrara Marble  Black oak frame Carrara marble top	2
1c.00		c. Judge's Conference Seating:					
1c.01	I		Sitland Of Course executive conference armchair- Midgrain leather- Special chromed frame			Metal: Aluminum Chrome base with casters for carpet use Leather: Sitland Color: PA04 - Panama 04	4
4.00		IV. Kitchen:					
4a.00		a. Kitchen Lounge					
4a.01	Z-Z(a)	(1) Kitchen Round Table	Pedrali / Dream 4800 Dining Table- 35.5" diameter Design by Pedrali R&D Pedrali, Italy 3447		35.5" diameter	Table surface: 3447 solid laminate (stone) Base: Metal / Grigio Anthracite  3447 solid laminate Grigio Anthracite	1
4a.02	Z-Z(b)	(3) Dining chairs	Pedrali / Babila 2750 Dining Chair Design by Odo Fioravanti Pedrali, Italy Finish : Technopolymer, moulded aluminium, solid ash Dimensions : W 44.5 x D 50 x H 79 cm, seat H 46.5 cm		W 44.5 x D 50 x H 79 cm, seat H 46.5 cm OPT A	Base (legs): Ash wood Fabric: Performance Green 	3





ID		Description	QTY	Color / Fabric
H		Of Course executive armchair - Full-grain leather- Panama Special chromed frame	1	Leather: Sitland Color: PA04 - Panama 04
I		Of Course executive conference armchair - Fullgrain leather- Panama Special chromed frame	4	Leather: Sitland Color: PA04 - Panama 04
J		Of Course executive guest armchair - Full-grain leather- Panama Special chromed frame	2	Leather: Sitland Color: PA04 - Panama 04
K		Manta lounge chair - Mid-grain leather	3	Base: Leather throughout Leather: 4 Mariani / Harmonie 2020 PS - Pello Mezzo Fiore Grade Color: PS3315
L		Parenthesis coffee table - Marble top	1	Base: Black Wood Top: White Carrara Marble
M		Parenthesis round side table - Marble top	2	Base: Black Wood Top: White Carrara Marble
N		Be Look 3 seat sofa - Full-grain Alps leather- No cushions	1	Base: Metal Leather: 4 Mariani / Harmonie 2020 PS - Pello Mezzo Fiore Grade Color: PS3315

 FLOOR BOX LOCATION

Judge's Desk Seating

Of Course executive armchair
Sitland, Italy

H



Finishes selected:
Metal: Aluminum Chrome base
- casters for carpet use
Leather: Sitland / **Color:** PA04 - Panama 04

Of Course executive guest armchair
Sitland, Italy

J



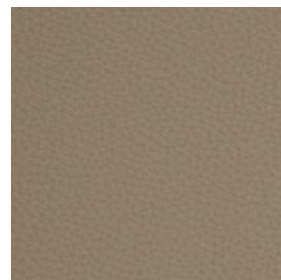
Finishes selected:
Metal: Aluminum Chrome base
Leather: Sitland / **Color:** PA04 - Panama 04

Of Course executive conference armchair
Sitland, Italy

I



Finishes selected:
Metal: Aluminum Chrome base
- casters for carpet use
Leather: Sitland / **Color:** PA04 - Panama 04



Judge's Office Chamber Seating & Occasional Tables

N Be Look 3 seat sofa

Finishes selected:

Base: Metal

Leather: 4 Mariani / Harmonie 2020 | PS - Pello Mezzo Fiore Grade / **Color:** PS3315

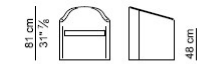


K

Manta lounge chair



2 | Manta
4 Mariani. Design by Arch. Matteo Nunziati



Finishes selected:

Leather: 4 Mariani / Harmonie 2020

PS - Pello Mezzo Fiore Grade

Color: Harmony PS3315



Mariani PS Harmony- 3315



L 10 | Parenthesis Coffee Table
Design by Claudio Dondoli & Marco Poggi Pedrali, Italy

Finishes selected:

Base: Black wood

Top: White Carrara Marble



11 | Parenthesis Side Table

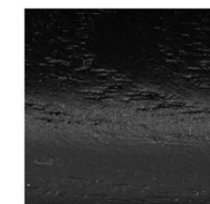
Design by Claudio Dondoli & Marco Poggi Pedrali, Italy

Finishes selected:

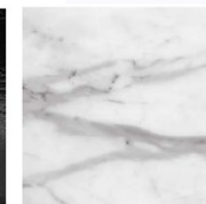
Base: Black wood

Top: White Carrara Marble

M



Black oak frame



Carrara marble top

CH 125

Judge's Office / Chamber

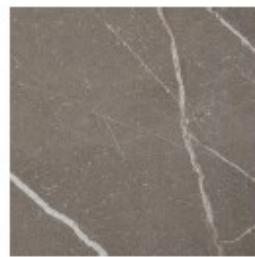
Seating and occasional tables Selection

Z - Z/1

CH 125 - Kitchen Furniture Selection:

Dream Dining Table- 35.5" diameter

Design by Pedrali R&D
Pedrali, Italy



3447 solid laminate



Grigio Anthracite

Table:

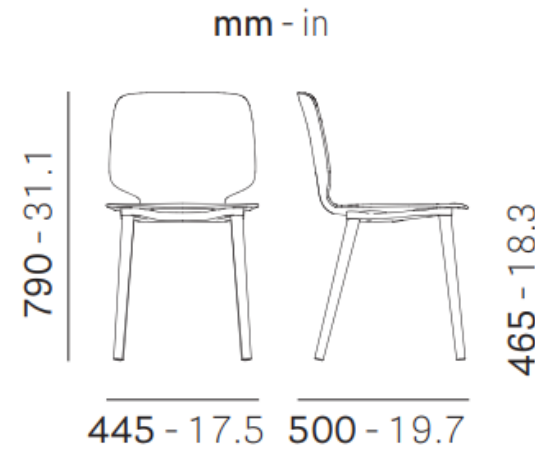
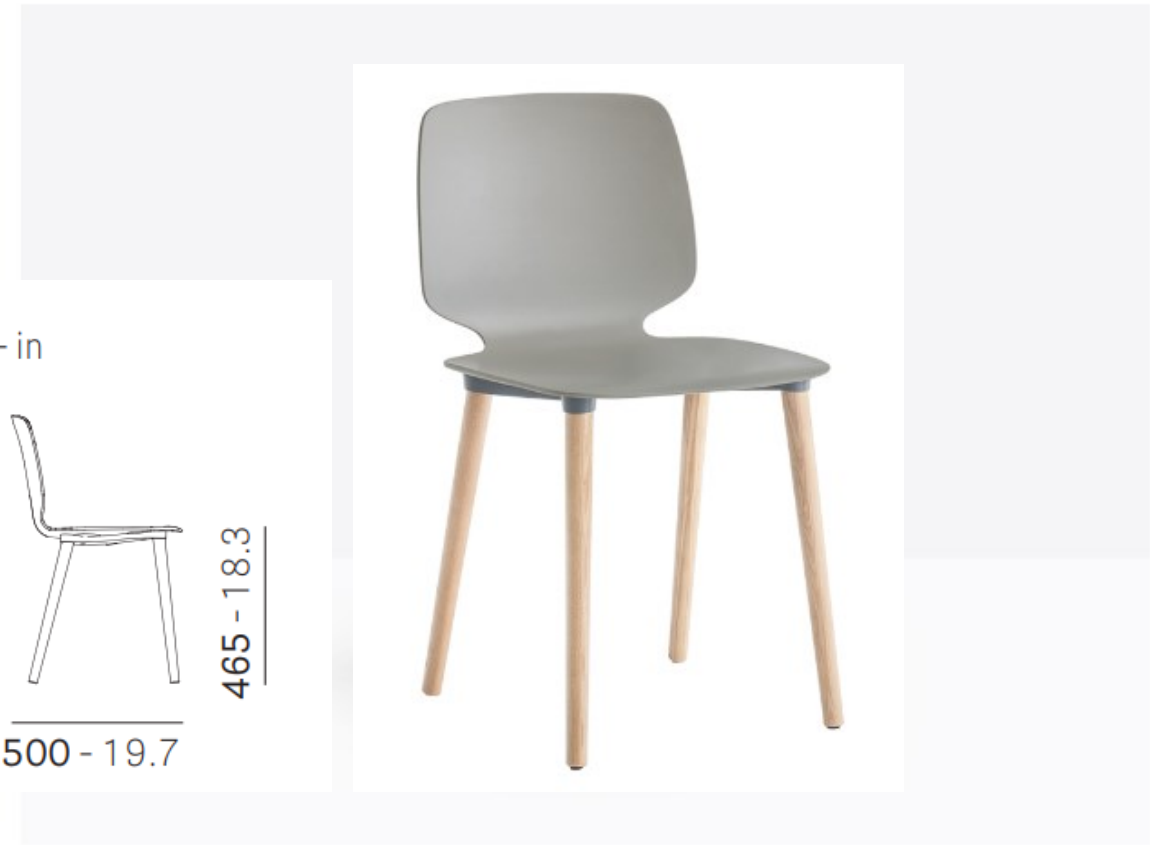
Base Color: Grigio Anthracite Top finish: 3447 Solid laminate

Dimensions: 35.5" Diameter

Z - Z/2

Babila Dining Chair

Design by Odo Fioravanti
Pedrali, Italy



Green performance vinyl



Ash wood

(3) Chairs: Babilla Dining Chair Dimension: 15.5" W x 19.7" D

Finish : Technopolymer, moulded aluminium, solid ash

Dimensions : 15.5" W x 19.7" D

Seat height: 18.3" Overall Chair height: 31.1"