

UNITED STATES DISTRICT COURT
DISTRICT OF PUERTO RICO



MEMORANDUM

TO : All CJA Panel Attorneys

FROM : Gustavo A. Gelpí 
Chief, U.S. District Judge

Aida M. Delgado-Colón 
U.S. District Judge, Chair, CJA Committee

DATE : November 13, 2019

RE : Policy Regarding Timely Submission of CJA Vouchers

During the past few months the Court has experienced an increase in filing of vouchers from cases that were disposed of many years ago. Due to the time that has elapsed between the conclusion of the cases and the submission of vouchers, the review and approval has become a challenge for the Court. In order to address this matter, the Court formally adopts the following policy regarding late submission of vouchers by attorneys appointed under the Criminal Justice Act ("CJA").

Pursuant to Volume 7, Part A, Chapter 2, Section 230.13 (a) of the *Guide to Judiciary Policy*, vouchers shall be submitted to the court no later than forty-five (45) days after the final disposition of the case. Attorneys are strongly urged to comply with the forty-five day limit.

Effective January 1, 2020, the Court will no longer accept vouchers that exceed the period of two (2) years after final disposition of the case. No exceptions will be made.

c: Judges
María Antongiorgi, Esq., Clerk of Court
CJA Office Staff