

IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF PUERTO RICO



**GUIDELINES FOR PRESS AND MEDIA ACCESS TO VIDEO/TELECONFERENCE  
HEARINGS IN THE UNITED STATES DISTRICT COURT OF PUERTO RICO**

The purpose of this document is to provide guidelines regarding press and news media access to video or teleconference hearings during the COVID-19 crisis. The United States District Court is actively developing guidelines for public access and may update these guidelines as needed.

**INSTRUCTIONS**

News and media organizations seeking audio access to a public hearing must contact the Clerk's Office to obtain call-in information for each hearing. News and media representatives should contact the Clerk's Office via email at the following address: [presscredentials@prd.uscourts.gov](mailto:presscredentials@prd.uscourts.gov). The email request should include the case number, date and time of the scheduled hearing, as well as the name and contact information of the news media organization interested in listening to the hearing. Clerk's Office staff may reach out to individuals to confirm information provided in the email request.

At the stated date and time for the hearing, interested individuals will be able to access the audio feed by calling the provided telephone number and entering the login credentials provided by the Clerk's Office.

Persons granted remote access to proceedings are reminded of the prohibition in the District Court's Local Rule 83F(b)(1) against photographing, recording, and rebroadcasting of court proceedings. Violation of these prohibitions may result in sanctions, including removal of court issued media credentials, restricted entry to future hearings, denial of entry to future hearings, or any other sanctions deemed necessary by the court.

Any questions regarding the enclosed guidelines can be submitted to Jorge Soltero Pales, Esq. Chief Deputy Clerk of the District Court of Puerto Rico, at 787-772-3018 or at [presscredentials@prd.uscourts.gov](mailto:presscredentials@prd.uscourts.gov).

In San Juan, Puerto Rico, this 28<sup>th</sup> day of May 2020.

A handwritten signature in black ink, appearing to be 'MAJ', with a long horizontal line extending to the right from the top of the signature.

MARIA ANTONGIORGI-JORDAN  
CLERK OF COURT

c: [www.prd.uscourts.gov](http://www.prd.uscourts.gov)  
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